

## **FIRE DISTRICT CHIEF**

(Promotional Class)

### **DISTINGUISHING FEATURES OF THE CLASS**

This is responsible and technical work in supervising a number of fire companies within a fire district during an assigned tour of duty. Work is performed under general supervision and the incumbent is allowed some independence in performance of duties. Work involves supervising fire fighting activities at fire scenes and responsibility for fire department buildings, property, apparatus and equipment, and for the supervision and performance evaluation of all subordinates on an assigned shift within a fire district. Work is reviewed by a superior officer by observation of the discipline, morale and performance of subordinates and by inspection of buildings, property, equipment, records, and reports. Work is supervised and evaluated by a Fire Assistant Chief through direct observation, inspections, discussions, and reports.

### **EXAMPLES OF WORK**

Examples listed below are illustrative only. They are not intended to include all duties which may be assigned, neither are they intended to exclude other duties which may be logical assignments to this class.

Responds to fires within a fire district during an assigned shift and assumes command of fire suppression activities until relieved by a superior officer; responds to other fires as directed.

Combats fires and responds to other emergency conditions and related rescue operations, utilizing experience and training in determining strategies and tactics; transmits greater alarms on own authority as necessary; directs the movement of men and apparatus during fires and other emergencies as required.

Maintains attendance and other records for assigned shift and district; submits reports and makes recommendations for additional personnel, fire equipment replacement and maintenance, and prepares and analyzes data on apparatus within assigned shift and district.

Performs inspections of structures and other hazardous areas as required; promotes educational programs; assists in disciplinary and grievance hearings as assigned.

Provides direct supervision to, and evaluates the performance of, all levels of fire fighting personnel under his supervision.

Plans, develops, directs, and participates in combating and

suppressing fires and conducting rescue operations in emergency situations.

Handles unwritten employee grievances and refers written grievances to higher authority; assists in disciplinary investigations; handles emergency leave requests in absence of superior officer.

Performs any related duties assigned.

#### **QUALIFICATION REQUIREMENTS**

Unless otherwise specified, all requirements listed below must be met by the filing deadline for application for admission to the test.

Must meet all requirements of the Municipal Fire and Police Civil Service Law, including being a citizen of the United States.

Must be a regular employee in good standing in the class of Fire Captain.

After offer of either employment or promotion to a position must meet and maintain any medical and physical fitness standards designed to demonstrate good health and the physical ability to perform the essential duties of the position, with or without accommodation, as determined by a qualified medical physician and administered by the Appointing Authority.

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Rev	06-04-69	03-30-95
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